

## **Acceptable Use Policy for the Computer and Online/ Internet Services**

Use of the communication software and online services is an important skill for today's technologically literate students. Allen Village School wants to open this important avenue of telecommunication and research to our students while ensuring their safety. Please review these policies with your child, paying particular attention to #8. Students need to be reminded that the traditional parent warning against "talking to strangers" apply in this case for the same safety reasons.

1. All use of the computer and online services (i.e. Internet) must be in support of education and research, and must be consistent with the purposes of the Allen Village School.
2. Any use of the network for commercial or for profit purposes is prohibited. Students are not to make purchases online from school.
3. Network accounts are to be used on by those authorized to use the account for School related purposes.
4. Communications via the network should not be assumed to be private or privileged information.
5. Malicious use of the network to develop programs that harass other users, infiltrate a computer network system, and/ or damage the software components of a computer or computing system is prohibited.
6. Use of the network to transmit material likely to be offensive or objectionable to recipients is prohibited. (i.e. Hate mail, harassment, discriminatory remarks, flaming, slamming and other antisocial behaviors)
7. The illegal installation of copyrighted software for use on our computers is prohibited.
8. When using the Internet, students should not use their full names or share their home phone number, home address, or school name. We also recommend that you not give out your social security number, bank account numbers or credit card numbers.

*In accordance with CIPA (Children's Internet Protection Act) requirements Allen Village protects your school's network, and your students, using two industry recognized products – CipherTrust, which provides SPAM/virus email filtering and WebSense, which provides Internet content filtering*

\*Note: Please understand that the Internet is a non-censored media and the possibility exists for inappropriate material to be displayed. The utmost care will be taken in the classroom to avoid this situation. Allen Village School will not be held liable for any indiscretions involving computer and Internet use. Students should never respond to any messages that are suggestive, obscene or threatening. Show such messages to an adult/teacher so they can forward a copy to the service provider for investigation.

Allen Village School reserves the right to log computer and Internet use; to monitor file server space utilization by users; and remove a user from the network in the event of unauthorized activity.

Abuse is considered serious misconduct and will be dealt with by loss of computer privileges.