

ALLEN VILLAGE SCHOOL
MINUTES OF BOARD MEETING
December 13, 2023

Present: Alan Shelby; Kate Duffy; Ron Griffin; Lance Conley; Berenice Merlos

Absent: none

Guests: Phyllis Washington; Zackary Shelby; Debra McGlynn; Rhonda Reddick;
Cristina Starks; William Harris; Allyson Hile; Brad Steele;

The meeting was called to order at 12:04 p.m.

Brad Steele of Westbrook & Associates presented to the Board the 2022-2023 Audit of Allen Village School. He informed the Board that Allen Village School has a clean audit, and answered questions from the board and chief executive officer about the audit.

By motion duly made by Kate Duffey, seconded by Lance Conley, the 2022-2023 Audit of Allen Village School submitted by Westbrook & Associates was accepted and approved.

The minutes of the November 8, 2023 board meeting were reviewed and approved by all Board Members.

Debra McGlynn presented to the Board the following items:

- November 1, 2023 – November 30, 2023 check register
- November 1, 2023 – November 30, 2023 payroll register

By motion duly made by Lance Conley and seconded by Ron Griffin and by unanimous vote of all Board members the November 1, 2023 – November 30, 2023 check register was accepted and approved.

By motion duly made by Ron Griffin and seconded by Lance Conley and by unanimous vote of all Board members the November 1, 2023 – November 30, 2023 payroll register was accepted and approved.

Debra McGlynn presented to the Board, the following Consent Agenda items:

- December Update of the Safe Return to In-Person Instruction and Continuity of Services Plan (SRCSP)

By motion duly made by Ron Griffin and seconded by Kate Duffey and by unanimous vote of all Board members the Consent Agenda items listed were accepted and approved.

- December Update of the Safe Return to In-Person Instruction and Continuity of Services Plan (SRCSP)

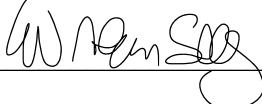
Phyllis Washington and Cristina Starks presented to the board a proposal to enhance the school's Staff Retention and Grow Your Own Plans. Allen Village School is currently using an increased salary schedule, mentoring, school climate surveys, extra plan times, free breakfast/lunch, up to date technology, and new furniture as a part of the staff retention plan. This proposal would enhance the plan by adding semester stipends for staff during the current school year, stipends for signing contracts for the 2024-2025 school year, and stipends for referrals of new educational professionals that join the Allen Village staff. The plan for next year could include quarterly stipends if the budget allows. The proposal also includes scholarships for current students pursuing a degree in education that would be renewable if the students remain in good standing. Allen Village School already has implemented an Intro to Teaching Dual Credit Class at the High School.

By motion duly made by Kate Duffy and seconded by Ron Griffin and by unanimous vote of all Board members the proposal for the addition of stipends and scholarships to the Staff Retention and Grow Your Own Plans were accepted and approved.

Debra McGlynn shared with the board a report on Graduates Found in Higher Education. Of the thirty-four high school graduates from last school year, twenty-five of them are attending colleges this school year. The school follows up with all students to see if they are in college, the workforce, the military, or doing something else by February each school year.

The next Board meeting is scheduled for Wednesday, January 10, 2024, at 12:00 p.m.

By motion duly made by Lance Conley, and seconded by Ron Griffin, and by unanimous vote of all Board members the meeting was adjourned at 1:13 p.m.



President



Executive Assistant